

Pick Up/Drop-Off/Delivery Request Form

Company _____
 PU/DO Address _____
 City, State & Zip _____

Site Contact _____
 Telephone # _____
 PO# (Required) _____

Transportation Requirements (Must Be Completed)

- Are **YOU** delivering to **CE** Facility? _____. If **NO**, Please complete the following below (A thru F)
- A. Available Loading Hours: _____ to _____.
 - B. Is there a loading dock? _____ Is this where the material is stored? _____ If not, Where? _____
 - C. Do you need a truck with a lift gate to pick up material? _____ Is there a forklift available? _____
 - D. Will the material need to be manually loaded onto the truck? _____ *Note: manpower charges may apply.*
 - E. Are there any height and length restrictions at location? _____ Those restrictions are: _____.
 - F. Can a full size tractor-trailer fit into the loading dock area? _____

**** WASTE INFORMATION PROFILES MUST BE COMPLETED AND APPROVED PRIOR TO ALL SHIPMENTS OR PICKUPS ****

LAMPS

Lamps should be packaged in original manufacturers' boxes, **CE** boxes or **CE** fiber drums. All lamp containers should be filled to capacity.

I have the following type(s) of lamps:

- 4ft Lamps
- U-tube Lamps
- Circular Lamps
- Other: _____
- 8ft Lamps
- Compact Lamps
- HID Lamps

Next →

The lamps are packaged in:

- 4ft Boxes - # of boxes _____
- 8ft Boxes - # of boxes _____
- 4ft Fiber Drums (85) # of drums _____
- 4ft Fiber Drums (185) # of drums _____
- Pails. Size? _____ # of pails _____
- Other _____ How Many? _____

Are Lamps Palletized? _____

Total Pallets of Lamps above: _____

BALLAST /CAPACITORS

Ballast/Capacitors should be packaged in a DOT approved poly pail, poly drum or steel drum.

I have the following type(s) of **Non-PCB ballast**:

- Non-PCB Ballast
- Non-PCB Capacitors

The Non-PCB ballast is packaged in:

- Pails - How many? _____ What size? _____.
- Drums - How many? _____ What size? _____.
- Other- _____ How many? _____ What size? _____.

Next →

I have the following type(s) of **PCB ballast**:

- PCB Ballast *No Transformers*
- PCB Capacitors**

The PCB ballast is packaged in:

- Pails - How many? _____ What size? _____.
- Drums - How many? _____ What size? _____.
- Other- _____ How many? _____ What size? _____.

** Additional Transportation may apply for PCB Capacitors.

Are Ballast Palletized? _____

Total Pallets of Ballast above: _____

ELECTRONIC SCRAP

Electronic Scrap should be stretch-wrapped to a pallet or packaged in a Cubic Yard Box.

I would like the electronic scrap processed as follows:

- Hard Drive Shredding
- Asset Tracking
- Recovery and Recycling Service (most common)

Next →

Is the material packaged? _____
 Is manpower/labor needed to package? _____

The electronic scrap is packaged in:

- Cubic Yard Boxes – How many? _____
- Pallets – How Many? _____
- Other- _____ How many? _____

Are Electronics Palletized? _____

Total Pallets of Electronic Scrap above: _____

